



Internet Users Change Form

I have signed an Agreement for Internet Service with Credit Link. I am requesting the following users from my office to have Internet access to credit reports provided by Credit Link. I have given each user shown below a list of the Employee Requirements pertaining to Internet credit reports. I acknowledge that it is my responsibility to contact Credit Link if an employee should no longer have access to the credit reports.

Secondary Contact Person : _____

Secondary Contact E-mail Address : _____

(This Officer will be authorized to make changes to the account)

Each user will need to be designated a title so that we may properly set them up on your account.

Managers will be designated with the letter "M" for a **Title** and will have all abilities offered by our company.

- ◆ The ability to view all user reports
- ◆ The ability to see all invoices
- ◆ The ability to order reports and supplements for all users

Processors (P) - Less the ability to see all invoices.

Loan Officers (L) - Will only have the ability to request reports and supplements for themselves.

Accountants (A) - Will only have the ability to print monthly billing.

A manager email address is **required** for the Internet access. All Internet account billing and correspondence will be addressed only to the manager.

Company e-mail Address _____ (Required)

****Please Print Clearly****

Employee / Full Name	Title	Add/ Remove (Circle One)	Pay with Credit Card
1. _____	_____	A / R	<input type="checkbox"/>
2. _____	_____	A / R	<input type="checkbox"/>
3. _____	_____	A / R	<input type="checkbox"/>
4. _____	_____	A / R	<input type="checkbox"/>
5. _____	_____	A / R	<input type="checkbox"/>

Signed by Authorized Officer: _____

Printed Name : _____

Title: _____ **Dated:** _____

Account Number INT-_____ ** (Required Information) **Requests will be processed Within 48 Hours **

(Form cannot be processed unless the account number is filled in.)

Fax to (630) 657-1800